

# Check List for Cleaning Self-Catering Units

**Date**

**Property Name:** The Coul Hoose, 10 Terrace Street, Embo.

**Cleaned by**

**Signed**

Appropriate PPE (gloves, mask apron) should be worn when cleaning, and PPE should be changed between properties

## Cleaning Check List

**All surfaces are to be cleaned first, then disinfected**

<b>Entrance</b>	
Key lock box cleaned	
Keys cleaned	
External handles wiped and disinfected	
<b>Living Spaces (Living Room + Hallways)</b>	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment (including lamps), wifi hub and remote controls wiped and disinfected	
Soft furnishings steamed / sprayed with disinfectant	
Windows cleaned	
Blinds wiped and disinfected	
Carpets hoovered and sprayed with virucidal disinfectant mist	
Hard flooring hoovered and mopped with virucidal disinfectant	
<b>Kitchen</b>	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment wiped down	
Soft furnishings steamed / sprayed with disinfectant	
Windows cleaned	
Blinds wiped and disinfected	
Hard flooring hoovered and mopped with virucidal disinfectant	
Empty Bins and disinfect	
Washing machine / dish washer / microwave / kettle / toaster: clean and sanitise doors, handles and controls	
Oven and hob: clean and disinfected surfaces, doors, handles and controls	
Fridge freezer: clean and disinfected inside and out, including handle	
Pans, crockery, utensils to be washed as per host instructions	Previous guests to do prior to departure.
Drawers and cupboards wiped and disinfected	

<b>Bedrooms</b>	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Lamps (including switches) to be wiped and disinfected	
Drawers and cupboards wiped and disinfected	
Soft furnishings and curtains steamed	
Mirrors cleaned	
Windows cleaned	
Carpets hoovered and sprayed with virucidal disinfectant mist	
Empty Bins and disinfect	
<b>Bathrooms</b>	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
Clean shower and sink including drawers and splashbacks	
Remove shower head and clean	
Clean and sanitise taps	
Clean plugholes and pour disinfectant down	
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process and include under the toilet rim	
All surfaces and furniture, including skirting boards wiped and disinfected	
Mirrors cleaned	
Windows cleaned	
Hard flooring hoovered and mopped with virucidal disinfectant	
Soak toilet brushes in bleach	
<b>Outside Space</b>	
Disinfect bin lid handles	
Disinfect gate locks / snibs	